

Dear Hispanic Heritage Festival Vendor:

Thank you for your support for Hispanic Heritage Festival.
Here are the details you need to know for the day of the event.

Event Date: Saturday, September 28, 2019

Event Time: 10 a.m. to 2 p.m.

Event Location: Clute Intermediate School, 421 E Main St, Clute, TX 77531

Event Co-Chairs: Amber Newman & Cheryl Sellers

Vendor Contact: Amber Newman, anewman@bgcbrazoria.org

Set-up is from 8:00 a.m. to 9:30 a.m. the event will take place in the cafeteria. You can unload in the area behind the cafeteria and then move your vehicle to the parking area behind the cafeteria.

Booth space. You are responsible for bringing any equipment needed for your space which includes a decor, tables, and chairs. We also ask vendors to either pay \$20 dollars or bring a prize for our raffle.

Parking will be located in the parking lot on the right of the front of the school.

Electricity is available for this event. You must confirm your electrical needs with Amber in advance.

Breakdown will begin once the participants have cleared the event area and it is safe to allow vehicles back in (tentatively 2:30 p.m.)

Vendor Reciprocal Publicity Requirement:

To help event publicity, benefiting all involved, we will require vendors to cross-post the event on their company social media page.

BCHCC 2019 HISPANIC HERITAGE FESTIVAL

VENDOR APPLICATION

Payment must be received with application.

PLEASE PRINT CLEAR

Vendor Name _____ Contact Person _____

Phone _____ Cell _____ Fax _____

Address _____ City _____ St _____ Zip _____

Email _____

Description of Items at the booth/ activity _____

Vendor Booth: \$20

BOOTH REQUESTED _____ **x 20** _____ **A TOTAL OF \$** _____

The undersigned releases and holds harmless, BCHCC, The Hispanic Heritage Festival, Clute, Texas and any of its associated organizations both public and private, waives all rights without limit upon liability for use of their property and facilities. The undersigned agrees that The Latin Festival may use any promotional material or volunteers submitted for publicizing the festival. The undersigned also agrees that any and all photographs taken at the festival may be used in any way The Latin Festival so choose.

Signature _____ Date _____

Checks payable to: BCHCC (MEMO: Hispanic Heritage Festival)

Mail to : Hispanic Heritage Festival

200 West Second Street Ste. 210 • Freeport, TX 77541

Contact our office at 979.233.2223

Please return this form and a signed copy of the Rules and Requirements to the above address. Keep a copy for your records.
The BCHCC reserves the right to reject any items it deems inappropriate.