



Sunday, October 3

12:00 p.m. – 5:00 p.m.

**Courtyard By Marriott Lake Jackson
BLUEBONNET CONFERENCE ROOM
159 State Highway 288, Texas 77566**

Vendor Information and Contract

For more information contact:

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Vendors agree to the following terms of The Quince Show

Vendors... please **unload (20 to 25 min. limit)** and move your vehicles (behind the hotel) upon arrival at the event, **please report to the registration** table. (Conference Center Entrance / Foyer)

At the registration table, you will receive your booth assignment and a map/diagram of the building.

1. **Vendor receives one (10' x 10') booth** unless ordered and paid for more than one booth. Please note: some booths will need to be configured to the allotted space. **First come first serve for spot location after payment is received.**
2. **Vendors will be provided with one 1 – 6 ft. table & 2 chairs.** You are welcome to bring additional tables and/or chairs.
3. **You will be given 4 hours to set up (7:00 am to 11:00 am)**
4. **Booth set-up begins at 7:00 am.** The quince show doors will open at 12:00pm sharp and will **close at 5:00 pm.**
5. **Vendors must be set-up** and ready by 12:00 pm.
6. **All tables will be completely covered to the floor.** Please use linens and tablecloths (no plastic please). *You will need to provide your own linens and tablecloths.* All aspects of your display will need to be appropriately located within your own space.
7. **Do not attach or hang** anything from walls or ceiling.
8. **No displays or set-ups are to be disassembled or removed before 5 p.m.**
9. **Clean up time starts at 5:00 p.m.** and your booth **MUST** be very clean by 6:30 p.m. The vendor will assume all responsibility for clean up and litter removal from his or her location.
10. **Door Prize for Quince Baskets:** Vendor's that agree to furnish a door prize will have stage time to talk about their business (valued \$25 or more) and attach business name to it (**NO coupons, please**). These door prizes represent your business so try to use your own judgment. **The girls do not need to be present to win. Must be turned in a week prior to event.**
11. **Drink Specials :** For all attendants
12. **Vendor Fees will not be refunded.** If the vendor cancels for any reason, they will forfeit all booth fees.
13. **Each Vendor will be provided with** all of the girls information. It will be emailed or mailed to you after the show.
14. **Music may only be played at a very low level** from your booth during the quince show. Appropriate quince music will be playing over the PA system during the show. Remember the "good neighbor" policy.

15. **This location has the highest level of wi-fi (log in to Courtyard Guest). We encourage you to bring your own extension cord(s).**
16. **Unloading or Loading:** Please take no more than 25 minutes for unloading or loading your items. Move your vehicle / trailer to the parking area designated for vendors (behind the hotel next to swimming pool).
17. **We will advertise in 6 newspapers**, Social Media / internet, Facebook, personally inviting families, (visually) placed quince posters in businesses, quince handouts, and post cards.
18. **We are asking for your help....**
Could you please post our 2021 Quince flyer on your Facebook page and share it, give it to any teens, and add it to your business home page? The more we all advertise... the better for everyone.
19. **Courtyard Marriott has its own Starbucks located in the hotel lobby next to the BISTRO.** The BISTRO will be open for breakfast, lunch and dinner. It offers healthy choices, a variety of great meal options, a bar, and specialty beverages made with Starbucks coffee.
20. **The Courtyard Marriott also has a relaxing lounge, engaging technology and a patio/fire/pit/waterfall conversation area (next to the swimming pool). We are here to help you. If you have any questions about the hotel, please do not hesitate to ask one of friendly staff members.**

Quince Vendors are encouraged to use These great marketing tools at the Quince Show

QUINCE SHOW SPECIAL

Families are encouraged to take advantage of the quince show specials and to book their dates and appointments at the time of the show. Promote your business by having some type of show special.

BOOTH DRAWING

We also suggest that you have some sort of booth drawing. This will encourage teens to visit your booth. This will also allow you to get to know them and get their information. We are asking that families bring at least one sheet of labels with them. These labels will have name, address or email, and quinceanera date.

BAG STUFFERS

a small bag of candy in a cute bag with a business card or flyer attached.) You might want to check out Pinterest for ideas. All of the girls will be carrying a white bag that they can place all of their goodies in. Prepare for at least 100 stuffers.



Vendor Contract

Complete this page and return it with payment. Credit Cards are accepted or make checks payable to Brazoria County Hispanic Chamber of Commerce

**Booth Fee: \$130 per booth (non- member)
\$100 per booth (member)/
DUE By 09/01/2021**

Number of 10'x10' booths needed _____ Total \$ _____

- I need electricity (Remember to bring extension cords.)
- I do not need electricity

Name of Business (PLEASE PRINT)

Contact Name

Address

Cell Number

City/State/Zip

Email

Product description

I will not hold COURTYARD MARRIOTT responsible for any injury to Myself or any of my employees. COURTYARD MARRIOTT is not Liable for damages or losses while participating in this event. I have read and Agree to abide by all the rules and regulations in this contract.

Signature

Date

Thank you for continuing to make the QUINCE EXTRAVAGANZA Show a great success!